

WASTEWATER MANAGEMENT COMMISSION (WWMC) MEETING MINUTES 17 SEPTEMBER 2007

(Approved by WWMC on 1 October 2007)

TIME: 4:30 PM, **LOCATION:** Tiverton Community Center

WWMC Members present: -John Christo, Don Wilbur, Steve York, Chris Nearpass and Raymond Joubert

Also in attendance: Wastewater Superintendent (WWS) – John Lincourt
Town Administrator – Glenn Steckman III
Colleen Stanton, Leroy Kendricks Jr.- Tiverton residents

1. The minutes of 20 August 2007 as recorded by the Secretary of the Commission was approved by the WWMC members by means of a motion made by Steve York and second by Ray Joubert.

2. Bourne Mill Development

John Lincourt reported that Pare Engineering submitted a new set of preliminary plans to the Tiverton Planning Board on 4 Sept 2007. John Lincourt has reviewed these plans and asked Pare to submit a revised design report to provide the required backup. Once this is done he will forward the plans to BETA for their review and comment.

3. On-Site Wastewater – John Lincourt reported that of the 235 letters (notification for septic inspections) that were sent to homeowners in the Stafford pond area. 60 systems have been inspected, 7 have failed and 29 are cesspools. 175 systems have not been inspected.

4. Summerfield Lane – John Lincourt presented a set of plans for a proposed sewer line extension in the Summerfield Lane area. These plans were delivered to him by a group of residences from the Summerfield Lane area to present to the WWMC for informational purposes only. From the discussion on this topic John Lincourt was requested by the WWMC to develop a checklist type format for sewer line extension requests.

5. WWM Budget – FY 2008 update status, FY 2009 preparation – John Lincourt submitted Expenditure reports as of August 2007 for both sewer and on-site wastewater programs. John reported that the Town Administrator has requested a proposed FY2009 budget. All line items must have 4% or less increases with the personnel line item to be shown as level funded.. John will be working on the funding levels for each line item.

6. Meeting conduct– Rules and procedures – John Lincourt was requested to submit his bi-weekly report to the WWMC members a few days prior to the meeting. Review of his report prior to the meeting will expedite the meeting proceedings.

5. WasteWater Superintendent's Bi Weekly report (No vote taken / necessary on any of John's reported issues)

a. Watuppa Plantations – Beta submitted a preliminary report to John Lincourt. John will report the findings to the WWMC at the next meeting.

b. Hilton Street / Canonicus Street Sewer Extension – The recommended bid by the WWMC for Grandview Construction of Tiverton (low bidder) was not approved by the Town Council due to a revision in the work package. John Lincourt will prepare a package to resubmit to the Town Council.

c. Trailer Ave – The proposed sewer line extension was approved by the Town Council on Sept 10, 2007. Also, the Council accepted the sewer line installed at 26 Last St.

d. Laptop Computer – A laptop computer was acquired from the Town Clerk's office for use by the WWMS.

ITEM ADDED TO AGENDA –Item Listing: – John Christo reported that an Ex-cel file has been created which lists all the items addressed during the WWMC meetings. This file can be used to find the meeting dates that the item was discussed. This file will be continually updated.

Meeting adjourned 6:45 PM, Next schd Mtg: 01 October 2007 @ 4:30PM at Tiverton Community Center.

John S. Christo

Secretary, WWMC